

Mystic Valley Public Health Coalition

Meeting Minutes

Date & Time:

Wednesday, January 7, 2026 | 2:00 PM- 3:30 PM

Location:

Medford City Hall, rm 207

Advisory members present: MaryAnn O., Jen M., Anthony C., Laura V.

Other attendees: Tai N., Gruha P., Maureen B., Deanna W.

Agenda

1. Call to order, Anthony called to order at 2:12 PM
2. Approval of November 11, 2025 minutes
Jen motioned to approve the minutes, MaryAnn seconded, 11/11/25 minutes were approved 3-0-1.
3. Grant updates
 - a. MTCP
 - i. Concept flavor discussion
The MTCP Coordinator explained concept flavors and FDA marketing-granted orders. She provided examples of how other communities have enforced. We will have a future discussion on how to implement enforcement.
 - b. PHE
The PHE Coordinator shared upcoming trainings and seminars hosted by the Training Hub. She shared that SAPHE 2.0 reporting is two parts, and both parts must be completed to be in compliance with SAPHE reporting. The Regional Epidemiologist and Regional Public Health Nurse continue to provide nursing coverage to Malden. The Regional Epi shared that she will be submitting two abstracts to the Council of State and Territorial Epidemiologists' (CSTE) Conference, one which uses YRBS data and one on infectious diseases. The PHE Coordinator received a request for back-up coverage for two PHNs during their vacations from 1/15/26-1/23/26. The advisory members voted to approve the coverage plan, which passed 4-0-0.
 - c. MC3B
MaryAnn shared the following updates: The position of MassCALL3/Partnerships For Success coordinator has been posted. If there's interest in being on the interview team, contact Catherine. All subcontracts for MC3 have been signed.
4. Follow-up discussion items from past meetings
 - a. Nursing coverage plan for Malden
There was a brief discussion on Malden's nursing coverage. The advisory board members voted to extend nursing coverage until March 11, 2026, approved 4-0-0
 - b. Inspection software
The PHE Coordinator will see if the group could receive a METRIK demonstration from DPH.

- c. 2022 food code training- establish date
The PHE Coordinator will ask Pamela if she could attend our next coalition meeting.
- 5. Other business not reasonably anticipated since the posting of this meeting
- 6. Establish next meeting date and time
The next meeting will be on Feb. 5, 2026 at 10am in Melrose.
- 7. Adjourn, there was a motion to adjourn at 3:24 PM and the motion passed 4-0-0